

# TASC District IV Constitution

## Constitution for District IV Texas Association of Student Councils

### Preamble

We, the student bodies of the secondary schools of the Texas Association of Student Councils District IV, in order to promote the organization of student councils in various schools, foster more cordial relations among schools, promote democratic ideas, and to be the greatest possible service to our schools and communities, to organize ourselves as a society to operate under the following constitution:

### Article I:

#### Name:

This organization shall be named District IV T.A.S.C.

### Article II:

#### Membership:

Any secondary school in District IV of the Texas Association of Student Council may be a member of this organization, provided it pays the annual dues at the time designated by TASC, the state organization. The school must be in good standing with TASC.

### Article III:

#### Officers:

**Section 1:** The officers of this organization shall be:

- A. Elected:
  - a. President
  - b. Vice President
  - c. Secretary
  - d. Parliamentarian
  - e. Treasurer
- B. The past president of TASC District IV will serve as the advisor.
- C. The host school is appointed from a volunteer school or schools.

### Article IV:

#### Executive Committee:

**Section 1:** The District 4 officers shall be represented in the executive committee meetings by the Student Council Advisors and students. The students designated by the school to function in the office to which the school has been elected should be among those attending the executive meeting. The past president, host school and current officer schools, with student representatives should be invited to meet with the Executive Committee.

## **Article V:**

### **Nominations and Election of Officers:**

#### **Section 1:**

- a. If more than one school announces candidacy for the same office, then each candidate school for that office must present a campaign skit.

#### **Section 2:**

- a. Campaign presentations will be limited to five minutes. This includes nomination second, skit and speech.

#### **Section 3:**

- a. Nominees shall be identified by names of schools rather than by names of individuals. Local schools elected to the office may be free to choose whomever they see fit from their council to fill the office. Each school should be a member of the district and state the previous year before running for office.

#### **Section 4:**

- a. No school shall be eligible to hold more than one elected office at one time.

#### **Section 5:**

- a. Election shall be held at the regular spring business session of the District 4 conference for President, Vice President, Secretary, Treasurer and Parliamentarian. Each member school will be allowed three votes by secret ballot with a majority vote winning.

#### **Section 6:**

- a. Host for the spring conference will be selected at the District IV Fall Conference Advisors meeting. If no selection, then, the Executive Committee (District IV officers) will decide on a host and location at the district officer meeting.

#### **Section 7:**

- a. Each member school desiring to run for an office shall notify the President and Parliamentarian school of candidacy, and shall present in writing a statement signed by the Student Council Advisor, Council President, and High School Principal. The written letter may be submitted by mail or fax. The letter or statement of candidacy must be received by the deadline posted by the District IV officers. (Executive Committee)

#### **Section 8:**

- a. The Executive Committee shall determine how vacant positions shall be filled.

## **Article VI:**

### **Duties of Officers:**

#### **Section 1:**

- a. Duties of the President shall be:
  - i. To preside at all regular meeting of the District IV organization.
  - ii. To appoint any needed committees.
  - iii. To call a planning meeting of the Executive Committee which consists of all officers prior to the fall meeting and prior to the spring meeting. These meeting shall be held at a place agreeable to the committee.
  - iv. Keep member school informed of special state projects and to inform schools of important notices and messages from the state organization, TASC.

- b. Duties of the Vice President shall be:
  - i. To preside in the absence of the President
  - ii. To give the invocation at the District Conferences
- c. Duties of the Secretary shall be:
  - i. To keep an accurate record for District IV.
  - ii. To keep an active file for future references of all publications.
  - iii. Shall be responsible for publishing a District IV newsletter
  - iv. Shall keep a copy of the District IV TASC Constitution and distribute copies to officers and member schools as needed
  - v. To call roll at all district meetings
- d. Duties of the Parliamentarian shall be:
  - i. To act as the final authority on questions of Parliamentary procedure
  - ii. To serve as timekeeper during campaign presentations
  - iii. To be in complete charge of election procedures and to tally votes
  - iv. To lead the pledges to flags at the Fall and Spring Conferences
- e. Duties of the Treasurer shall be:
  - i. To keep an accurate record of all income and expenses
  - ii. To report the balance of the District IV account at each conference
  - iii. The advisor of the Treasurer school is responsible for paying bills and signing checks.

## **Article VII:**

### **Meetings:**

#### **Section 1:**

- a. The President school should call and conduct at least two officer (Executive Committee) meetings during the Student Council year.
  - i. Prior to the District Fall Conference
  - ii. Prior to the District Spring Conference

#### **Section 2:**

- a. The Executive Committee shall have the final authority on all District IV matters subject to the appeals procedure.

#### **Section 3:**

- a. All officer schools should be thoroughly familiar with the District IV TASC Constitution.

## **Article VIII:**

### **District 4 Fall and Spring Conference:**

#### **Section 1:**

- a. A leadership type workshop shall be held in the fall of each year in conjunction with the Fall Conference.
- b. The delegation from each school shall consist of Advisors and Student Council members.

**Section 2:**

- a. Delegates from a two-thirds ( $\frac{2}{3}$ ) majority of schools registered for the District Fall and Spring Conference shall constitute a quorum to conduct business.

**Section 3:**

- a. Each member school shall be allowed three votes in each meeting.

**Section 4:**

- a. Robert's Rule of Order (newly revised) shall be the Parliamentary authority for this organization and used at all conferences and meetings.

**Section 5:**

- a. The meeting shall be open to any secondary school with a Student Council that has paid TASC state dues for the current school year. An interested school may attend as an observer.

**Article IX:**

**Constitutional Amendments:**

**Section 1:**

- a. The Constitution may be amended under the following provisions:
  - i. The Secretary must be given a copy of the proposed amendment at the District Fall Conference.
  - ii. The amendment will be read, discussed, and voted upon at the District Spring Conference.
  - iii. Adoption by two-thirds of the schools present is sufficient for adoption.